**CAREERS EDUCATION, INFORMATION, ADVICE AND GUIDANCE POLICY including PROVIDER ACCESS POLICY**

## **Introduction**

Through a planned programme of activities, Careers Education, Information, Advice and Guidance (CEIAG) and Employability skills, the Boxing Academy seeks to help all students take their place as suitably qualified and responsible adults within society. The focus is upon career and option choice, raising the aspirations and achievement of individual students and equipping them with skills, attitudes, knowledge and understanding as a foundation for managing their lifelong career and learning.

The policy for CEIAG supports and is itself underpinned by a range of key school policies especially those for teaching and learning, assessment, recording and reporting achievement, citizenship, PSHE, employability learning and enterprise, equal opportunities and diversity, more able learners, looked after children and SEND.

The careers curriculum meets the differing needs and requirements of our students and is developed throughout a student’s time at the school and is always supportive of their abilities, strengths and skills.

**Aims and purpose**

* Prepare students for the transition to life after the Boxing Academy
* Support students in making informed decisions which are appropriate for them
* Provide students with well-rounded experiences
* Develop personal characteristics such as social skills, communication, independence and resilience
* Inspire and motivate students to develop themselves as individuals and live as independently as is possible

**Statutory requirements and recommendations**

The careers provision at the Boxing Academy is in line with the statutory guidance developed by the Department for Education "Statutory guidance for schools and

guidance for further education colleges and sixth form colleges” *September 2022*. This states that all schools should provide independent careers guidance from Years 8 -13 and that this guidance should:

* be impartial
* include information on a range of pathways, including apprenticeships
* be adapted to the needs of the student

This states that all schools must give education and training providers the opportunity to talk to students about approved technical qualifications and apprenticeships. Further information relating to this is set out later in this document, under Provider Access.

**Careers Provision at the Boxing Academy**

All students have access to the following:

* Visitors into school and offsite visits that support students in developing their understanding of a range of different post 16 pathways
* A meeting with an independent careers advisor to explore future pathways
* Enterprise projects across the school year
* Workplace visits and workshops

The overall organisation of work experience is undertaken by the school Careers Leader who liaises with the SLT to ensure the most relevant and engaging opportunities are taken.

**Providers Access Policy Statement**

**1. Aims**

This policy statement sets out our procedure for managing the access of education and training providers to students for the purpose of giving them information about their offer, including:

* Procedures in relation to requests for access
* The grounds for granting and refusing requests for access
* Details of premises or facilities to be provided to a person who is given access

**2. Statutory requirements**

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in years 8 to 13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

Schools must also have a policy statement that outlines the circumstances in which education and training providers will be given access to these students. This is outlined in section 42B of the [Education Act 1997](https://www.legislation.gov.uk/ukpga/1997/44/section/42B). This policy shows how our school complies with these requirements.

**3. Student entitlement**

All students at the Boxing Academy are entitled to:

* Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
* Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
* Understand and be supported to make applications for the full range of academic and technical courses

**4. Management of provider access requests**

A provider wishing to request access should contact the School Office:

Telephone: 020 8986 4674

Email: [adminoffice@theboxingacademy.co.uk](mailto:adminoffice@theboxingacademy.co.uk)

**4.1 Opportunities for access**

A number of events, integrated into our careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please speak to us to identify the most suitable opportunity for you.

**4.2 Granting and refusing access**

The Boxing Academy is an alternative provision and caters for pupils who may be vulnerable and disadvantaged. Access will only be granted if we feel it is in the best interests of the children.

**4.3 Safeguarding**

Our safeguarding/child protection policy outlines the school’s procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

**4.4 Premises and facilities**

The school will make the common room, classrooms or meeting spaces available for discussions between the provider and students, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Programme Lead. This will be made available to students and families as appropriate.

**5. Monitoring arrangements**

The school’s arrangements for managing the access of education and training providers to students is monitored by the Principal.